

Cooks Creek Community Centre Evening Market  
30026 Zora Road  
June 17<sup>th</sup>  
5:00-8:00pm

VENDOR APPLICATION

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ Town: \_\_\_\_\_ Postal Code; \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address; \_\_\_\_\_

Items to be sold at the Market \_\_\_\_\_

Production Location: ( circle one): Home / Farm / Other \_\_\_\_\_

Address of Production Location:( if different than above): \_\_\_\_\_

Is a special license required for the production of your product? Yes /No  
(please enclose a copy of the license if you answered "Yes" to the above question)

I hereby apply to be a vendor at Cooks Creek Community Centre's Evening Market, and submit a payment of \$35 (booth space) enclosed with this Application Form. I understand that space is allocated on a first come, first serve basis and that my payment will be collected and held by a Cooks Creek Community Center Board member.

I have read the General Information and Rules governing the Cooks Creek Country Market and agree to abide by them.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Market Organizer

\_\_\_\_\_  
Date

**Please enclose this application form with payment. Payment information is listed in Vendor Information Policies**

## Vendor Information & Policies:

### Evening Market Show Fee

\$35 per booth space PER SUNDAY. **PLEASE BRING EVERYTHING YOU WOULD NEED TO BE COMFORTABLE (TABLE, TENT, CHAIRS)** All proceeds to go to the Cooks Creek Community Center. Cheques should be made out to Cooks Creek Community Center, with "Cooks Creek Evening Market" in the Memo line. Please send cash or check to Erica Lindell, Box 105, Seddons Corner, MB R0E 1X0 or etransfer to ericacooks creek@gmail.com to reserve your space. Payment will be cashed each Monday after if payment is separated for dates. Please send in your payment with registration to help make things easier to set up before hand.

### Booth Space

Each vendor will be reserved a booth space in the Arena. **PLEASE BRING EVERYTHING YOU WOULD NEED TO BE COMFORTABLE (TABLE, TENT, CHAIRS) as we will be outside- it can get windy!**

## RULES

Vendor set up will start at 3:30pm

Please do not arrive to set up before 3:30pm. Packing up and leaving before 8pm is not allowed as this hurts us all, it creates a chain reaction and gives customers the wrong impression, it may cause everyone to lose customers. Some circumstances may be accepted such as emergencies etc. If you sell out you are required to stay so there are no gaps among vendors.

We want the experience for everyone to be awesome, vendors who are unethical, copying other vendor's products & ideas without permission, bring inferior products, are rude, have discount clearance sales, or receive complaints from customers and/or other vendors may not be permitted to come back to future events at the discretion of the board.

Cancellations & No Shows – Please allow us as much time as possible for cancellation to adjust the market layout. If you must cancel last minute, please call Erica at 204.619.2782

# We are a Team!

Only one representative from each MLM company will be allowed in the Cooks Creek Community Centre Evening Market, so make sure you book early!

We are all self-employed and/or work at different places but at the market we are co-workers! All Vendors must work as a team to keep the site tidy. Please notify event personnel for any issues such as full garbage cans and assistance with set-up or take down or any other site concerns.

## LOCAL LOCAL LOCAL!!!

All vendors are encouraged to help educate customers on the benefits of buying & eating local during conversations at your booth and help each other by recommending each other's products.

To go along with our mission - prepared food vendors are encouraged to use as much locally sourced food as possible.

Local Community groups are welcome to have a booth at regular charge and will still have to reserve your spot in advance as well as bring their own table/tent. This can be to promote local non-profit organizations, sell fundraiser tickets, events, and sports teams, hold member registration, etc.

As we are supporting community economic development and buying local, business owners in the RM of Springfield who have a store/office in the community are allowed to have a booth, they will need to pay the \$35 entrance fee and pre-book as all other vendors as required.

## Contact

If you require further information or require special arrangements, please contact;

Market Organizer:  
Erica Lindell  
Box 105  
Seddons Corner, MB R0E 1X0  
[ericacooks creek@gmail.com](mailto:ericacooks creek@gmail.com)  
204.619.2782